

DISTRICT COURT OF APPEAL, FIFTH DISTRICT  
STATE OF FLORIDA

**NOTICE TO ALL UNREGISTERED ATTORNEYS**

July 14, 2015

In order to receive electronic notification of documents filed in or issued by this Court, **all attorneys in cases before this Court are required to register with the Court's electronic filing system, eDCA.** Unless a hardship waiver of the registration requirement has been obtained, **the Clerk of the Court shall cease mailing attorneys paper copies of all communications from the Court.**

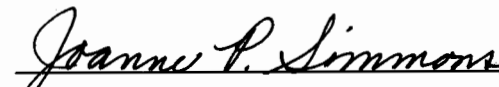
Pursuant to Administrative Order 5D13-05, effective May 1, 2013, all documents are required to be filed in this Court electronically. This Court does not accept paper copies from attorneys. Attorneys are advised that letters of acknowledgment, court orders, court opinions, and court mandates are issued to registered users electronically via eDCA Casemail ONLY: no paper copies are mailed to registered users. Additionally, registered users receive electronic Casemail when a document is filed by counsel, a court reporter, a lower tribunal, etc. in a case. **Unregistered attorneys are advised that they will not receive any further paper communications from this Court regarding their pending cases, regardless whether they are appearing on behalf of the appellant or the appellee, and that timely registration is imperative. Unregistered attorneys have ten (10) days from receipt of the Acknowledgment of New Case in which to register. Unregistered attorneys who fail to register in that time period will automatically be removed from the service list.**

**DO NOT MISS RECEIVING IMPORTANT COURT  
DOCUMENTS, NOTICES, AND ORDERS IN THIS CASE**

To register with eDCA, attorneys must visit the Court's website, [www.5dca.org](http://www.5dca.org), and click on the "eDCA" link at the top of the page. That link will take users to a log-in page that instructs unregistered users how to register. Registrations are processed during regular business hours.

Pro se filers are permitted, but not required, to register with eDCA. Pro se filers who register with eDCA will receive electronic Casemail only – no paper copies of court-issued documents will be mailed to them.

Law firms are advised that they must designate a registered attorney of record to receive Casemail.

  
Joanne P. Simmons, Clerk of Court  
Fifth District Court of Appeal

